



**SEBASTIAN RIVER
IMPROVEMENT DISTRICT**

INDIAN RIVER COUNTY

**REGULAR BOARD MEETING
& LANDOWNERS' MEETING**

JUNE 14, 2023

9:00 A.M.

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

www.sridfl.org

561.630.4922 Telephone

877.SDS.4922 Toll Free

561.630.4923 Facsimile

AGENDA
SEBASTIAN RIVER IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS
Indian River County Administration Complex
Bldg. A, Room A1-102
1801 27th Street
Vero Beach, Florida 32960
REGULAR BOARD MEETING
June 14, 2023
9:00 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
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- D. Additions or Deletions to Agenda
- E. Approval of Minutes
 - 1. April 12, 2023 Regular Board Meeting.....Page 2
- F. Old Business
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 - 1. Consider Resolution No. 2023-01 – Adopting a Fiscal Year 2023/2024 Proposed Budget.....Page 5
- H. Administrative Matters
 - 1. Sand Mine Update
 - 2. Financial Update.....Page 9
 - 3. Engineer Update
 - 4. Manager Update
- I. Board Members Comments
- J. Comments from the Public for Items Not on the Agenda
- K. Adjourn

Location

Indian River County, Florida

Notice Text

SEBASTIAN RIVER IMPROVEMENT DISTRICT NOTICE OF REGULAR BOARD MEETING & ANNUAL LANDOWNERS' MEETING NOTICE IS HEREBY GIVEN that the Sebastian River Improvement District ("SRID") will hold a Regular Board Meeting on June 14, 2023, at 9:00 a.m. at the Indian River County Administration Complex, Bldg. A, Room A1-102, 1801 27th Street, Vero Beach, Florida 32960. The purpose of the Regular Board Meeting is to conduct any business which may properly come before the Board. The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. A copy of the Agenda for the meeting may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922. NOTICE IS HEREBY GIVEN that SRID will hold its Annual Landowners' Meeting on June 14, 2023, at 9:00 a.m., or as soon thereafter as can be heard, at the Indian River County Administration Complex, Bldg. A, Room A1-102, 1801 27th Street, Vero Beach, Florida 32960. The purpose of the Annual Landowners' Meeting is to elect one (1) Supervisor to the SRID Board of Supervisors. The Annual Landowners' Meeting is open to the public and will be conducted in accordance with the provisions of Florida law. A copy of the Agenda for the Annual Landowners' Meeting may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922. From time to time one Supervisor may participate by telephone; therefore, a speaker telephone will be present as required, at the meeting location so that Supervisors may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record. If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based. In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting. Meetings may be cancelled from time to time without advertised notice. SEBASTIAN RIVER IMPROVEMENT

DISTRICT www.sebastianriverid.org Pub: May 18 & 25, 2023 TCN5699866

**SEBASTIAN RIVER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING MINUTES
APRIL 12, 2023**

A. Call to Order

The April 12, 2023, Regular Board Meeting of the Sebastian River Improvement District (the “District”) was called to order at 10:01 a.m. in the Indian River County Administration Complex, Building A, Room A-1-102, 1801 27th Street, Vero Beach, Florida 32960.

B. Proof of Publication

Proof of publication was presented showing that notice of the Regular Board Meeting had been published in *Indian River Press Journal* on September 30, 2022, as part of the District’s Fiscal Year 2022/2023 Meeting Schedule, as legally required.

C. Establish Quorum

A quorum was established with the following Supervisors present:

Board of Supervisors

Chairman	Jeff Bass	Present
Supervisor	Tom Hammond	Absent
Supervisor	Chad Kelly	Present

Staff members in attendance were:

District Manager	Todd Wodraska	Special District Services, Inc.
District Counsel	Dan Harrell	Gonano & Harrell
District Engineer	George Simons	Carter Associates, Inc.
District Manager	Frank Sakuma	Special District Services, Inc.

D. Additions or Deletions to Agenda

There were no additions or deletions to the agenda.

Chairman Bass advised those in attendance that the “Update on Liberty Park” and “Update on River Oaks Preserve” would be moved to the beginning of the agenda.

F. OLD BUSINESS

1. Update on Liberty Park

Mr. Steve Moler provided an update on the Liberty Park project. The single-lake element appears close to resolution. The County has committed to maintaining the lake. Future submittals to the District will give further details on how the single-lake concept will be coordinated between the developer, the County and the District.

G. NEW BUSINESS

3. Update on River Oaks Preserve

Owners and professional staff for the River Oaks Preserve gave an update on their efforts at resurrecting the River Oaks Preserve development. The PUD has been submitted. The County has required the owners obtain a letter from the District indicating the District would not be opposed to the concept being presented by the owners. Representatives of River Oaks would forward updated copies of the survey, copies of discussed warranty deeds and also a draft letter for review by the District's Legal Counsel and Engineer. Once reviewed and edited by the Attorney and Engineer, the letter would be offered to the Chairman for signature. After discussion, there was a **motion** made by Mr. Bass, seconded by Mr. Kelly, authorizing the Chairman to execute the letter after the Attorney and Engineer review, edit and approve same. The **motion** passed unanimously.

E. Approval of Minutes

1. March 17, 2023, Emergency Board Meeting

A **motion** was made by Mr. Kelly, seconded by Mr. Bass approving the minutes of the March 17, 2023, Emergency Board Meeting. The **motion** approving the minutes passed unanimously.

G. NEW BUSINESS

1. Consider Approval of Engagement Letter

After discussion of the transition of District Counsel from Mr. Harrell to a new firm, there was a **motion** made by Mr. Kelly, seconded by Mr. Bass, consenting to the assignment of the engagement, and the transferring of District Matters, including all records and files, to Torcivia, Donlon, Goddeau & Rubin P.A. The **motion** passed unanimously.

2. Discussion Regarding 82nd Avenue

The Board briefly discussed 82nd Avenue maintenance. No action was taken.

H. Administrative Matters

1. Sand Mine Update

Mr. Simons provided the following updates:

- Davis Sand Mine – permit renewed;
- Wild Turkey Sand Mine – permit renewed.
- Blue Goose Sand Mine – inspected, punch list items pending; the Board directed Mr. Sakuma to send Blue Goose a letter indicating the permit was currently not renewed and encourage compliance with punch list items within 30 days;

2. Finance Report

Mr. Sakuma noted the finance report was included in the Board package and the District was financially sound. Mr. Bass asked about more favorable bank rates in the current fiscal environment. Mr. Wodraska advised SDS would bring a recommendation back to the Board.

3. Engineer's Report

Mr. Simons advised that the CR-510 offer from FDOT was still pending. FDOT has the most recent legal descriptions of the various parcels addressed by the Corrigan litigation, and an offer is anticipated based on that new information.

4. Manager's Report

Mr. Sakuma requested approval to move forward with the initial stage of annual canal maintenance, as recommended by the Premier Citrus consultant. A **motion** was made by Mr. Bass, seconded by Mr. Kelly authorizing a change order for the first phase of canal maintenance with Cates Tractor. The **motion** passed unanimously.

I. Board Member Comments

There were no further Board comments.

J. Comments from the Public for Items Not on the Agenda

There were no comments from the public.

K. Adjournment

Mr. Sakuma advised the next meeting was scheduled to occur on May 10th.

There being no further business to come before the Board, the Regular Board Meeting of the District was adjourned by the Chairman at 11:00 a.m. There were no objections.

Secretary/Assistant Secretary

Chair/Vice-Chairman

RESOLUTION NO. 2023-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SEBASTIAN RIVER IMPROVEMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2023/2024; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors (“Board”) of the Sebastian River Improvement District (“District”) is required by Chapter 298, *Florida Statutes*, to approve a Proposed Budget for each fiscal year; and,

WHEREAS, the Proposed Budget including the Assessments for Fiscal Year 2023/2024 has been prepared and considered by the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SEBASTIAN RIVER IMPROVEMENT DISTRICT THAT:

Section 1. The Proposed Budget including the Assessments for Fiscal Year 2023/2024 attached hereto as Exhibit “A” is approved and adopted.

Section 2. A Public Hearing is hereby scheduled for September 13, 2023 at 10:00 a.m. at Indian River County Administration Complex, Building B-1, Room 501, 1801 27th Street, Vero Beach, Florida 32960, for the purpose of receiving public comments on the Proposed Fiscal Year 2023/2024 Budget.

PASSED, ADOPTED and EFFECTIVE this 14th day of June, 2023.

ATTEST:

**SEBASTIAN RIVER
IMPROVEMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairman/Vice Chairman

Sebastian River Improvement District

**Proposed Budget For
Fiscal Year 2023/2024
October 1, 2023 - September 30, 2024**

CONTENTS

I PROPOSED BUDGET

PROPOSED BUDGET
SEBASTIAN RIVER IMPROVEMENT DISTRICT
FISCAL YEAR 2023/2024
OCTOBER 1, 2023 - SEPTEMBER 30, 2024

	FISCAL YEAR 2021/2022 ACTUAL	FISCAL YEAR 2022/2023 BUDGET	FISCAL YEAR 2023/2024 BUDGET	COMMENTS
REVENUES				
NAV ASSESSMENTS	319,968	308,436	308,436	10,046 Acres @ \$30.70
R-O-W USE FEES	25,515	16,765	25,515	
PERMIT FEES	34,363	5,000	5,000	
OTHER REVENUES	504,073	0	0	
INTEREST INCOME	5,720	960	1,200	Interest Projected At \$100 Per Month
TOTAL REVENUES	\$ 889,639	\$ 331,161	\$ 340,151	
EXPENDITURES				
LEGAL	41,082	20,000	20,000	No Change From 2022/2023 Budget
LEGAL - SPECIAL COUNSEL	194,152	0	0	Fiscal Year 2021/2022 Expenditure
EXPERT CONSULTANT FEES	86,859	0	0	Fiscal Year 2021/2022 Expenditure
DISTRICT ADMINISTRATIVE	27,000	30,000	30,000	\$2,500 Per Month
OPERATIONS MANAGER	21,000	21,000	21,000	No Change From 2022/2023 Budget
OPERATIONS MANAGER - PAYROLL TAXES	1,607	1,607	1,607	Operations Manager *7.65%
ENGINEERING /GENERAL	58,313	45,000	55,000	FY 2022/2023 Expenditure Through April 2023 Was \$33,720
ENGINEERING /PERMIT	0	5,000	5,000	No Change From 2022/2023 Budget
ENGINEERING /OTHER	18,210	42,900	32,000	\$10,900 Decrease From 2022/2023 Budget
ACCOUNTING / AUDIT	5,100	5,200	5,300	Accepted Amount For 2022/2023 Audit
INSURANCE	7,196	20,000	15,000	FY 2022/2023 Expenditure Was \$9,090
WEBSITE MANAGEMENT	2,000	2,000	2,000	No Change From 2022/2023 Budget
DUES & SUBSCRIPTIONS	175	925	925	\$175 For Dept Of Economic Opportunity - \$750 For FL Assoc Special Districts
LEGAL ADVERTISEMENTS	1,034	1,150	1,150	No Change From 2022/2023 Budget
MISCELLANEOUS	3,243	4,100	4,163	Includes Travel, Postage & Office Supplies
WATER QUALITY ANALYTICAL SERVICE	1,056	1,000	1,000	Quarterly Service
MAINTENANCE CONTRACT (ROW)	118,474	110,273	125,000	Includes Bank Mowing, Canal Maintenance & ROW Maintenance Evaluation
MISCELLANEOUS MAINTENANCE	900	2,500	2,500	No Change From 2022/2023 Budget
TOTAL EXPENDITURES	\$ 587,401	\$ 312,655	\$ 321,645	
REVENUES LESS EXPENDITURES	\$ 302,238	\$ 18,506	\$ 18,506	
COUNTY APPRAISER & TAX COLLECTOR FEE	(1,791)	(6,169)	(6,169)	Two Percent Of Total Assessment Roll
DISCOUNTS FOR EARLY PAYMENTS	(10,140)	(12,337)	(12,337)	Four Percent Of Total Assessment Roll
EXCESS/ (SHORTFALL)	\$ 290,307	\$ -	\$ -	
PREVIOUS YEAR CARRYOVER	-	-	-	Comes from Current Fund Balance
NET EXCESS/ (SHORTFALL)	\$ 290,307	\$ -	\$ -	

Notes

Assessable Acres = 10,046

FY 2021 Assessment per Acre = \$22.50

FY 2021 Budgeted Carryover Funding Assessment per Acre = \$4.21

FY 2022 Assessment per Acre = \$30.70

FY 2022 Budgeted Carryover Funding Assessment per Acre = \$0.00

FY 2023 Assessment per Acre = \$30.70

FY 2023 Budgeted Carryover Funding Assessment per Acre = \$0.00

FY 2024 Assessment per Acre = \$30.70

FY 2024 Budgeted Carryover Funding Assessment per Acre = \$0.00

FUND BALANCE AS OF 9/30/21	\$ 622,558.00
PROJECTED FY 2021/2022 BUDGET ACTIVITY	\$ 290,307.00
PROJECTED FUND BALANCE AS OF 9/30/22	\$ 912,865.00

FUND BALANCE AS OF 9/30/22	\$ 912,865.00
PROJECTED FY 2022/2023 BUDGET ACTIVITY	\$ -
PROJECTED FUND BALANCE AS OF 9/30/23	\$ 912,865.00

Sebastian River
Improvement District

**Financial Report For
May 2023**

**SEBASTIAN RIVER IMPROVEMENT DISTRICT
MONTHLY FINANCIAL REPORT
MAY 2023**

	Annual Budget 10/1/22 - 9/30/23	Actual May-23	Year To Date Actual 10/1/22 - 5/31/23
REVENUES			
NAV Assessments	308,436	2,051	284,741
R-O-W Use Fees	16,765	0	0
Permit Fees	5,000	0	6,259
Other Revenue	0	0	0
Interest Income	960	0	13,530
Total Revenues	\$ 331,161	\$ 2,051	\$ 304,530
EXPENDITURES			
Legal - General	20,000	0	8,026
Legal - Special Counsel	0	-1,505	-285
Legal - BMAP Issues	0	0	0
Expert Consultant Fees	0	0	0
District Administrative	30,000	2,500	20,000
Operations Manager	21,000	1,750	14,000
Operations Manager - Payroll Taxes	1,607	134	1,071
Engineering - General	45,000	0	33,720
Engineering - Permit	5,000	0	0
Engineering - Special Projects	0	0	0
Engineering - Sand Mines	0	0	2,159
Engineering - Lateral D Watershed	0	0	0
Engineering - 82nd Ave Extension	0	0	555
Engineering - Other	42,900	0	185
Engineering - Mowing Contract	0	0	278
Postage and Delivery	0	82	457
Accounting/Audit	5,200	0	0
Insurance	20,000	0	9,090
Office Supplies	0	28	373
Website Management	2,000	167	1,333
Dues & Subscriptions	925	0	490
Legal Advertisements	1,150	0	624
Miscellaneous	4,100	273	1,272
Water Quality Analytical Service	1,000	0	287
R-O-W Maintenance	110,273	0	70,837
C/L (Canal/Lateral) Maintenance	0	0	5,000
Miscellaneous Maintenance	2,500	234	234
Total Expenditures	\$ 312,655	\$ 3,663	\$ 169,706
Revenues Less Expenditures	\$ 18,506	\$ (1,612)	\$ 134,824
County Appraiser & Tax Collector Fee	(6,169)	0	(2,350)
Discounts For Early Payments	(12,337)	0	(9,422)
Excess/ (Shortfall)	\$ -	\$ (1,612)	\$ 123,052
Carryover From Prior Year	0	0	0
Net Excess/ (Shortfall)	\$ -	\$ (1,612)	\$ 123,052

Bank Balance As Of 5/31/23	\$ 1,084,629.32
Accounts Payable As Of 5/31/23	\$ 6,518.41
Other Current Liabilities As Of 5/31/23	\$ 73,707.29
Accounts Receivable As Of 5/31/23	\$ 31,512.62
Available Funds As Of 5/31/23	\$ 1,035,916.24

AGENDA
SEBASTIAN RIVER IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS
Offices of the Indian River County Administration Complex
Bldg. A, Room A1-102
1801 27th Street
Vero Beach, Florida 32960
LANDOWNERS' MEETING
June 14, 2023
9:00 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 12
- C. Establish Quorum
- D. Consider Adoption of Election Procedures.....Page 13
- E. Election of Chair for Landowners Meeting
- F. Election of Secretary for Landowners' Meeting
- G. Approval of Minutes
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 - 1. Determine Number of Voting Units Represented or Assigned by Proxy.....Page 19
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 - 3. Casting of Ballots.....Page 20
 - 4. Ballot Tabulation and Result
- I. Other Business
 - 1. Receive Treasurer's Report.....Page 21
 - 2. Receive Engineer's Report.....Page 22
- J. Landowners' Comments
- K. Adjourn

Location

Indian River County, Florida

Notice Text

SEBASTIAN RIVER IMPROVEMENT DISTRICT NOTICE OF REGULAR BOARD MEETING & ANNUAL LANDOWNERS' MEETING NOTICE IS HEREBY GIVEN that the Sebastian River Improvement District ("SRID") will hold a Regular Board Meeting on June 14, 2023, at 9:00 a.m. at the Indian River County Administration Complex, Bldg. A, Room A1-102, 1801 27th Street, Vero Beach, Florida 32960. The purpose of the Regular Board Meeting is to conduct any business which may properly come before the Board. The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. A copy of the Agenda for the meeting may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922. NOTICE IS HEREBY GIVEN that SRID will hold its Annual Landowners' Meeting on June 14, 2023, at 9:00 a.m., or as soon thereafter as can be heard, at the Indian River County Administration Complex, Bldg. A, Room A1-102, 1801 27th Street, Vero Beach, Florida 32960. The purpose of the Annual Landowners' Meeting is to elect one (1) Supervisor to the SRID Board of Supervisors. The Annual Landowners' Meeting is open to the public and will be conducted in accordance with the provisions of Florida law. A copy of the Agenda for the Annual Landowners' Meeting may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922. From time to time one Supervisor may participate by telephone; therefore, a speaker telephone will be present as required, at the meeting location so that Supervisors may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record. If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based. In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting. Meetings may be cancelled from time to time without advertised notice. SEBASTIAN RIVER IMPROVEMENT

DISTRICT www.sebastianriverid.org Pub: May 18 & 25, 2023 TCN5699866



SEBASTIAN RIVER IMPROVEMENT DISTRICT ELECTION PROCEDURES

1. Landowners' Meeting

In accordance with the provisions of Chapter 2007-309, Laws of Florida, and applicable provisions of Chapter 298, it is required that an annual meeting of the Landowners of the District be held in June of each year for the purpose of electing a supervisor. To take the place of the retiring supervisor and hearing reports of the board of supervisors. The assembled Landowners shall organize by electing a Chairperson, who shall preside over the meeting; and a Secretary shall also be elected for recording purposes.

2. Establishment of Quorum

Any Landowner(s) present or voting by proxy shall constitute a quorum at the meeting of the Landowners.

3. Nomination of Candidates

At the meeting, the Chairperson shall call for nominations from the floor for Candidates for the Board of Supervisors. When there are no further nominations, the Chairperson shall close the floor for nominations. The names of each Candidate and the spelling of their names shall be announced. Nominees need not be present to be nominated.

4. Voting

Each Landowner shall be entitled to cast one vote for each acre (or lot parcel), or any fraction thereof, of land owned by him or her in the District, for each open position on the Board. (For example, if there are three positions open, an owner of one acre or less (or one lot parcel) may cast one vote for each of the three positions. An owner of two acres (or two lot parcels) may cast two votes for each of the three positions.) Each Landowner shall be entitled to vote either in person or by a representative present with a lawful written proxy.

5. Registration for Casting Ballots

The registration process for the casting of ballots by Landowners or their representatives holding their proxies shall be as follows:

- a) At the Landowners' Meeting and prior to the commencement of the first casting of ballots for a Board of Supervisor position, each Landowner, or their representative if proxies are being submitted in lieu thereof, shall be directed to register their attendance and the total number of votes by acreage (or lot parcels) to which each claims to be entitled, with the elected Secretary of the meeting or the District's Manager.

- b) At such registration, each Landowner, or their representative with a lawful proxy, shall be provided a numbered ballot for the Board of Supervisor position(s) open for election. A District representative will mark on the ballot the number of votes that such Landowner, or their representative, is registered to cast for each Board of Supervisor position open for election.
- c) All Landowner proxies shall be collected at the time of registration and retained with the Official Records of the District for subsequent certification or verification, if required.

6. Casting of Ballots

Registration and the issuance of ballots shall cease once the Chairperson calls for the commencement of the casting of ballots for the election of a Board of Supervisor and thereafter no additional ballots shall be issued.

The Chairperson will declare that the Landowners, or their representatives, be requested to cast their ballots for the Board of Supervisor(s). Once the ballots have been cast, the Chairperson will call for a collection of the ballots.

7. Counting of Ballots

Following the collection of ballots, the Secretary or District Manager shall be responsible for the tabulation of ballots in order to determine the total number of votes cast for each candidate that is seeking election.

The board of supervisors shall consist of three persons who, except as herein otherwise provided, shall hold office for a term of 3 years and until their successors are duly elected and qualified.

8. Contesting of Election Results

Following the election and announcement of the votes, the Chairperson shall ask the Landowners present, or those representatives holding proxies for Landowners, whether they wish to contest the election results. If no contests are received, said election results shall thereupon be certified.

If there is a contest, the contest must be addressed to the Chairperson and thereupon the individual casting a ballot that is being contested will be required to provide proof of ownership of the acreage for which they voted at the election within five (5) business days of the Landowners' Meeting. The proof of ownership shall be submitted to the District Manager who will thereupon consult with the District's General Counsel and together they will review the material provided and will determine the legality of the contested ballot(s). Once the contests are resolved, the Chairperson shall reconvene the Landowners' Meeting and thereupon certify the election results.

9. Recessing of Annual Landowners' Meeting

In the event there is a contest of a ballot or of the election, the Landowners' Meeting shall be recessed to a future time, date and location, at which time the election findings on the contest shall be reported in accordance with the procedure above and the newly elected Supervisor(s) shall thereupon take their Oath of Office.

10. Miscellaneous Provisions

- a) Each Landowner shall only be entitled to vote in person or by means of a representative attending in person and holding a lawful written proxy in order to cast said Landowner's votes.
- b) Proxies will not require that proof of acreage (or lot parcel) ownership be attached. Rather, proof of ownership must be provided timely by the holder of the proxy, if the proxy is contested in accordance with the procedure above.

**SEBASTIAN RIVER IMPROVEMENT DISTRICT
LANDOWNERS' MEETING
JUNE 8, 2022**

A. CALL TO ORDER

District Manager Todd Wodraska called the June 8, 2022, Landowners' Meeting of the Sebastian River Improvement District to order at 10:00 a.m. in the Indian River County Administration Complex, Building A, Room A1-102, 1801 27th Street, Vero Beach, Florida 32960.

B. PROOF OF PUBLICATION

Mr. Wodraska offered Proof of Publication showing that notice of the Landowners' Meeting had been published in the *Indian River Press Journal* on May 12, 2022 and May 19, 2022, as legally required.

C. ESTABLISH QUORUM

There was a quorum established with several landowners/proxy holders: Shawn Sexton, Tom Hammond, Jeff Bass and Chad Kelly.

Also in attendance were the following staff members: District Manager Todd Wodraska of Special District Services, Inc.; Frank Sakuma, SDS; General Counsel Dan Harrell; District Engineer Clint Rahjes of Carter Associates.

D. CONSIDER ADOPTION OF ELECTION PROCEDURES

Mr. Harrell explained the purpose of the landowner election was to fill the seat currently held by Mr. Sexton, whose term was expiring. He also explained the form and process of the meeting. Mr. Wodraska asked for the published election procedures to be adopted as presented.

The Elections Procedures were adopted, as presented, with no objections.

E. ELECTION OF CHAIR FOR LANDOWNERS' MEETING

Mr. Wodraska asked for nominations for a Chair for the Landowners' meeting.

There was a nomination for Todd Wodraska to serve as Chair.

Mr. Wodraska was elected to serve as Chair for the meeting, with no objections.

F. ELECTION OF SECRETARY FOR LANDOWNERS' MEETING

It was recommended that Mr. Sakuma serve as the Secretary for the Landowners' meeting.

Mr. Sakuma was elected to serve as Secretary for the meeting, with no objections.

G. APPROVAL OF MINUTES

1. June 2, 2021, Landowners' Meeting Minutes

The Landowners' Meeting Minutes of June 2, 2021, were approved without objection.

H. ELECTION OF SUPERVISORS

1. Determine Number of Voting Units

Mr. Sakuma announced the number of voting units represented by landowners in attendance to be 3,805 voting units.

2. Nomination of Candidates

There were two nominations:

- Chad Kelly
- Shawn Sexton

3. Casting of Ballots

The following votes were cast by ballot:

- Ballot #1: 690 votes
- Ballot #2: 515 votes
- Ballot #3: 2100 votes
- Ballot #4: 500 votes

4. Ballot Tabulations & Result

Mr. Sakuma tabulated the ballots and announced the following results:

- Chad Kelly 3,115 votes
- Shawn Sexton 690 votes

Mr. Wodraska announced that Chad Kelly had won the landowners' election. Mr. Wodraska asked if there were any objections to the election results. There were no objections.

The results of the election were certified and Mr. Wodraska announced that Chad Kelly would serve a three-year term as Supervisor of the Sebastian River Improvement District, which expires in June 2025.

Both Mr. Hammond and Mr. Bass expressed their appreciation to Mr. Sexton for his service to the District.

I. OTHER BUSINESS

1. Receive Treasurer's Report

Mr. Wodraska provided the Annual Treasurer's Report, noting the District is once again in sound financial condition with a healthy fund balance.

2. Receive Engineer's Report

District Engineer Clint Rahjes presented and reviewed the Annual Engineer's Report.

J. LANDOWNERS' COMMENTS

There were no landowner comments.

K. ADJOURNMENT

There being no further business for the Landowners' Meeting, the meeting adjourned at 10:24 a.m. There were no objections.

Secretary/Assistant Secretary

Chair/Vice-Chair

**LANDOWNER PROXY
SEBASTIAN RIVER
IMPROVEMENT DISTRICT
LANDOWNERS' MEETING**

KNOW ALL MEN BY THESE PRESENTS, that the undersigned, the fee simple owner of the lands described herein, hereby constitutes and appoints _____ (“Proxy Holder”) for and on behalf of the undersigned, to vote as proxy at the meeting of the landowners of the Sebastian River Improvement District to be held on June 14, 2023 at 9:00 a.m. at the Indian River County Administration Complex, Bldg. A, Room A1-102, 1801 27th Street, Vero Beach, Florida 32960. and at any adjournments thereof, according to the number of acres of unplatted land and/or platted lots owned by the undersigned landowner which the undersigned would be entitled to vote if then personally present, upon any question, proposition, or resolution or any other matter or thing which may be considered at said meeting including, but not limited to the Board of Supervisors. Said Proxy Holder may vote in accordance with their discretion on all matters not known or determined at the time of solicitation of this proxy, which may be legally considered at said meeting.

This proxy is to continue in full force and effect from the hereof until the conclusion of the above noted landowners’ meeting and any adjournment or adjournments thereof, but may be revoked at any time by written notice of such revocation presented at the annual meeting prior to the Proxy Holder exercising the voting rights conferred herein.

Printed Name of Legal Owner

Signature of Legal Owner

Date

Parcel Description*

of Acres

* Insert in the space above the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel. [If more space is needed, identification of Parcels owned may be incorporated by reference to an attachment hereto.]

Pursuant to section 298 Florida Statutes (2023), a fraction of an acre is treated as one (1) acre entitling the landowner to one vote with respect thereto.

TOTAL NUMBER OF AUTHORIZED VOTES: _____

Please note that each eligible acre of land or fraction thereof is entitled to only one vote, for example, a husband and wife are together entitled to only one vote per their residence if it is located on one acre or less of real property.

If the Legal Owner is not an individual, and is instead a corporation, limited liability company, limited partnership or other entity, evidence that the individual signing on behalf of the entity has the authority to do so should be attached hereto. (e.g. bylaws, corporate resolution, etc.)

BALLOT

BALLOT # _____

**SEBASTIAN RIVER
IMPROVEMENT DISTRICT
LANDOWNERS' MEETING**

ELECTION OF BOARD SUPERVISORS

JUNE 14, 2023

The undersigned certifies that he/she is the owner (____) or duly authorized **representative of lawful proxy of an owner** (____) of land in the **Sebastian River Improvement District**, constituting _____ acre(s) and hereby casts up to the corresponding number of his/her vote(s) for the following candidate/candidates to hold the above-named open position:

Name of Candidate

Number of Votes

Signature: _____

Printed Name: _____

Street Address or Tax Parcel Id Number for your Real Property:

June 14, 2023

Sebastian River Improvement District Treasurer’s Report For Annual Landowners Meeting

The fund balance for the Sebastian River Improvement District at the close of Fiscal Year 2020/2021 (September 30, 2021) was (\$277,442).

The fund balance for the Sebastian River Improvement District at the close of Fiscal Year 2021/2022 (September 30, 2022) was \$912,865.

The following table illustrates Fiscal Year 2021/2022 revenues and expenditures budgeted versus actuals:

	Budgeted	Actual	Percentage
Revenue	\$310,655	\$1,810,708	582%
Expenditures	\$310,655	\$620,401	199%
Excess/(Shortfall)	\$0	\$1,190,307	

In January 2022, the District received a payment of \$900,000 for the sale of the Lateral D Canal. In August 2022, the District received a payment of \$483,561 for the sale of Surplus Right Of Way.

Special District Services, Inc.

RECEIVE ENGINEER'S REPORT

**TO BE DISTRIBUTED
UNDER SEPARATE COVER**