



**SEBASTIAN RIVER
IMPROVEMENT DISTRICT**

INDIAN RIVER COUNTY

**REGULAR BOARD MEETING
JANUARY 17, 2024
10:00 A.M.**

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

www.sridfl.org

561.630.4922 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
SEBASTIAN RIVER IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS
Indian River County Administration Complex
Bldg. A, Room A1-102
1801 27th Street
Vero Beach, Florida 32960
REGULAR BOARD MEETING
January 17, 2024
10:00 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Approval of Minutes
 - 1. October 18, 2023 Regular Board Meeting.....Page 2
- F. Old Business
 - 1. Update on Offer Package from FDOT
- G. New Business
 - 1. Discussion and Consideration of Hawks Grove ROW Exchange
 - 2. Two Horses Equestrian Gate Request.....Page 5
- H. Administrative Matters
 - 1. Sand Mine Update
 - 2. Financial Update.....Page 6
 - 3. Engineer Update
 - 4. Manager Update
- I. Board Members Comments
- J. Comments from the Public for Items Not on the Agenda
- K. Adjourn



Florida

PO Box 631244 Cincinnati, OH 45263-1244

GANNETT

PROOF OF PUBLICATION

Special District Services Inc Sebast R
Laura Archer
Sebastian River Improvement District
2501 Burns RD # A
Palm Beach Gardens FL 33410-5207

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Advertising Representative of the Indian River Press Journal/St Lucie News Tribune/Stuart News, newspapers published in Indian River/St Lucie/Martin Counties, Florida; that the attached copy of advertisement, being a Legal Ad in the matter of Public Notices, was published on the publicly accessible websites of Indian River/St Lucie/Martin Counties, Florida, or in a newspaper by print in the issues of, on:

10/06/2023

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 10/06/2023

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost: \$168.56

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THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

KAITLYN FELTY
Notary Public
State of Wisconsin

SEBASTIAN RIVER IMPROVE-
MENT DISTRICT
FISCAL YEAR 2023/2024 REGULAR
BOARD MEETING SCHEDULE
NOTICE IS HEREBY GIVEN that
the Sebastian River Improvement
District ("SRID") will hold Regular
Board Meetings of the Board of
Supervisors of the Indian River
County Administration Complex,
Building A, Room A1-102, Vero
Beach, Florida 32960 at 10:00 a.m.
(**unless otherwise noted**) on the
following dates:
October 16, 2023
November 15, 2023
December 20, 2023
January 17, 2024
February 21, 2024
March 20, 2024
April 17, 2024
May 15, 2024
June 19, 2024
July 17, 2024
August 21, 2024
September 18, 2024
**On June 19, 2024, the Sebastian
River Improvement District Annual
Landowners' Meeting will be held at
the Indian River County Administra-
tion Complex, Building A, Room A1-
102, Vero Beach, Florida 32960 and
will commence at 9:00 a.m. The
Regular Board Meeting will immedi-
ately follow the Annual Landowners'
Meeting at the same location.**
The purpose of the meetings is to
conduct any business which may
properly come before the Board.
The meetings are open to the public
and will be conducted in accordance
with the provisions of Florida law.
Copies of the Agenda for any of the
meetings may be obtained from the
District's website or by contacting
the District Manager at (561) 630-
4922 and/or toll free at 1-877-737-4922.
From time to time a Supervisor
may participate by telephone; there-
fore, a speaker telephone may be
present as required, at the meeting
location so that Supervisors may be
fully informed of the discussions
taking place. Said meeting(s) may
be continued as found necessary to a
time and place specified on the
record.
If any person decides to appeal any
decision made with respect to any
matter considered at these meet-
ings, such person will need a record
of the proceedings and such person
may need to insure that a verbatim
record of the proceedings is made at
his or her own expense and which
record includes the testimony and
evidence on which the appeal is
based.
In accordance with the provisions of
the Americans with Disabilities Act,
any person requiring special accom-
modations or an interpreter to
participate at any of these meetings
should contact the District Manager
at (561) 630-4922 and/or toll free at 1-
877-737-4922 at least seven (7) days
prior to the date of the particular
meetings.
Meetings may be cancelled from
time to time without advertised
notice.
SEBASTIAN RIVER IMPROVE-
MENT DISTRICT
www.sridfl.org
PUBLISH OCT 6, 2023
TCN 9343949



**SEBASTIAN RIVER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING MINUTES
OCTOBER 18, 2023**

A. CALL TO ORDER

The October 18, 2023, Regular Board Meeting of the Sebastian River Improvement District (the “District”) was called to order at 10:01 a.m. in the Indian River County Administration Complex, Building A, Room A-1-102, 1801 27th Street, Vero Beach, Florida 32960.

B. PROOF OF PUBLICATION

Proof of publication was presented showing that notice of the Regular Board Meeting had been published in *Indian River Press Journal* on October 6, 2023, as part of the District’s Fiscal Year 2023/2024 Meeting Schedule, as legally required.

C. ESTABLISH QUORUM

A quorum was established with the following Supervisors present:

Board of Supervisors

| | | |
|------------|-------------|---------|
| Chairman | Jeff Bass | Present |
| Supervisor | Tom Hammond | Absent |
| Supervisor | Chad Kelly | Present |

Staff members in attendance were:

| | | |
|-------------------|---------------|---------------------------------|
| District Counsel | Dan Harrell | Gonano & Harrell |
| District Engineer | George Simons | Carter Associates, Inc. |
| District Manager | Frank Sakuma | Special District Services, Inc. |

D. ADDITIONS OR DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

E. APPROVAL OF MINUTES

1. September 13, 2023, Regular Board Meeting and Public Hearing Minutes

A **motion** was made by Mr. Bass, seconded by Mr. Kelly approving the minutes of the September 13, 2023, Regular Board Meeting and Public Hearing, as presented. The **motion** approving the minutes passed unanimously.

F. OLD BUSINESS

1. Update on Offer Package from Florida Department of Transportation (FDOT)

Mr. Simons informed the Board about the ongoing discussions between the District and FDOT about several other parcels requested by the District to transfer in fee. He also noted ongoing discussions to ensure maintenance access to District owned ROW and levy.

G. NEW BUSINESS

1. Consider Resolution No. 2023-05 – Adopting a Fiscal Year 2022/2023 Amended Budget

Resolution No. 2023-05 was presented, entitled:

RESOLUTION NO. 2023-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SEBASTIAN RIVER IMPROVEMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2022/2023 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

Mr. Sakuma provided the Board with a synopsis of the final amended budget, as provided in the Board package, and he recommended approval of the resolution. There was a **motion** made by Mr. Bass, seconded by Mr. Kelly, adopting Resolution No. 2023-05, as presented. The **motion** carried unanimously.

2. Consider and Approve 2-Year Renewal Option – Grau & Associates

Mr. Sakuma advised the Board that the firm of Grau & Associates was selected to perform the 9-30-2020, 9-30-2021 and 9-30-2022 year end audits of the District with an option to perform the 9-30-2023 and 9-30-2024 audits. Management recommends that the Board approve the renewal option for the Fiscal Years Ending 9-30-2023 and 9-30-2024 audits for Grau & Associates. There was a **motion** made by Mr. Bass, seconded by Mr. Kelly approving the renewal option for the Fiscal Years Ending 9-30-2023 and 9-30-2024 audits for Grau & Associate. The **motion** carried unanimously.

H. ADMINISTRATIVE MATTERS

1. Sand Mine Update

Mr. Simons noted the sand mine renewals were in process and still under review. Mr. Bass asked for staff to confirm there was no unpermitted dumping on any of the mines during the reviews.

2. Finance Report

Mr. Sakuma noted the finance report was included in the Board package and he was available at any time to address questions from the Board.

3. Engineer Update

Mr. Simons updated the Board on the following ongoing projects within the District:

- River Oaks Subdivision: continued evaluation of the flow through the project;

- 66th Avenue Improvements: continue to work with the County on impacts to the District stormwater system.

4. Manager Update

Mr. Sakuma had nothing further for the Board.

I. BOARD MEMBER COMMENTS

The Board discussed the need to determine the District rights related to the stormwater flow through the flow way from the District outfall to the Sebastian River. The District Engineer was directed to create a legal description of the flow way. Once the legal description has been generated, the District Attorney was asked to then obtain a title search.

J. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public.

K. ADJOURNMENT

There being no further business to come before the Board, the Regular Board Meeting of the District was adjourned at 10:45 a.m. There were no objections.

Secretary/Assistant Secretary

Chair/Vice-Chairman

NOTICE

West 82nd Avenue will be closed to through traffic (installed permanent gate) as of December 1st. Please plan accordingly for mail pick up and travel.



Thank you,
Two Bridges HOA

Sebastian River
Improvement District

**Financial Report For
December 2023**

**SEBASTIAN RIVER IMPROVEMENT DISTRICT
MONTHLY FINANCIAL REPORT
DECEMBER 2023**

| | Annual Budget 10/1/23 - 9/30/24 | Actual Dec-23 | Year To Date Actual 10/1/23 - 12/31/23 |
|--------------------------------------|---------------------------------------|------------------|-------------------------------------------------|
| REVENUES | | | |
| NAV Assessments | 308,436 | 95,723 | 123,367 |
| R-O-W Use Fees | 25,515 | 0 | 0 |
| Permit Fees | 5,000 | 0 | 0 |
| Other Revenue | 0 | 0 | 0 |
| Interest Income | 1,200 | 0 | 424 |
| Total Revenues | \$ 340,151 | \$ 95,723 | \$ 123,791 |
| EXPENDITURES | | | |
| Legal - General | 20,000 | 0 | 1,215 |
| Legal - Special Counsel | 0 | 0 | 0 |
| Legal - BMAP Issues | 0 | 0 | 0 |
| District Administrative | 30,000 | 2,500 | 7,500 |
| Operations Manager | 21,000 | 1,750 | 5,250 |
| Operations Manager - Payroll Taxes | 1,607 | 134 | 402 |
| Engineering - General | 55,000 | 8,952 | 15,144 |
| Engineering - Permit | 5,000 | 0 | 0 |
| Engineering - Sand Mines | 0 | 0 | 0 |
| Engineering - 82nd Ave Extension | 0 | 0 | 0 |
| Engineering - Other | 32,000 | 0 | 0 |
| Engineering - Mowing Contract | 0 | 0 | 0 |
| Accounting/Audit | 5,300 | 0 | 0 |
| Insurance | 15,000 | 0 | 9,772 |
| Website Management | 2,000 | 167 | 500 |
| Dues & Subscriptions | 925 | 0 | 175 |
| Legal Advertisements | 1,150 | 0 | 169 |
| Miscellaneous | 4,163 | 152 | 1,393 |
| Water Quality Analytical Service | 1,000 | 0 | 0 |
| R-O-W Maintenance | 125,000 | 0 | 0 |
| Canal/Lateral Maintenance | 0 | 13,199 | 50,746 |
| Miscellaneous Maintenance | 2,500 | 0 | 0 |
| Total Expenditures | \$ 321,645 | \$ 26,854 | \$ 92,266 |
| Revenues Less Expenditures | \$ 18,506 | \$ 68,869 | \$ 31,525 |
| County Appraiser & Tax Collector Fee | (6,169) | (494) | (1,874) |
| Discounts For Early Payments | (12,337) | (3,829) | (4,943) |
| Excess/ (Shortfall) | \$ - | \$ 64,546 | \$ 24,708 |
| Carryover From Prior Year | 0 | 0 | 0 |
| Net Excess/ (Shortfall) | \$ - | \$ 64,546 | \$ 24,708 |

| | |
|-------------------------------------------------|------------------------|
| Bank Balance As Of 12/31/23 | \$ 1,098,900.67 |
| Accounts Payable As Of 12/31/23 | \$ 27,359.32 |
| Other Current Liabilities As Of 12/31/23 | \$ 73,707.29 |
| Accounts Receivable As Of 12/31/23 | \$ 32,181.99 |
| Available Funds As Of 12/31/23 | \$ 1,030,016.05 |