



**SEBASTIAN RIVER
IMPROVEMENT DISTRICT**

INDIAN RIVER COUNTY

**REGULAR BOARD MEETING
FEBRUARY 21, 2024
10:00 A.M.**

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

www.sridfl.org

561.630.4922 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
SEBASTIAN RIVER IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS
Indian River County Administration Complex
Bldg. A, Room A1-102
1801 27th Street
Vero Beach, Florida 32960
REGULAR BOARD MEETING
February 21, 2024
10:00 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Approval of Minutes
 - 1. January 17, 2024 Regular Board Meeting.....Page 2
- F. Old Business
- G. New Business
 - 1. Update on the FDOT 82nd Avenue Paving and Drainage Improvement Project and on the Florida City Gas HP Gas Line Connector
- H. Administrative Matters
 - 1. Sand Mine Update
 - 2. Financial Update.....Page 5
 - 3. Engineer Update
 - 4. Manager Update
- I. Board Members Comments
- J. Comments from the Public for Items Not on the Agenda
- K. Adjourn



Florida

PO Box 631244 Cincinnati, OH 45263-1244

GANNETT

PROOF OF PUBLICATION

Special District Services Inc Sebast R
Laura Archer
Sebastian River Improvement District
2501 Burns RD # A
Palm Beach Gardens FL 33410-5207

SEBASTIAN RIVER IMPROVE-
MENT DISTRICT
FISCAL YEAR 2023/2024 REGULAR
BOARD MEETING SCHEDULE
NOTICE IS HEREBY GIVEN that
the Sebastian River Improvement
District ("SRID") will hold Regular
Board Meetings of the Board of
Supervisors of the Indian River
County Administration Complex,
Building A, Room A1-102, Vero
Beach, Florida 32960 at 10:00 a.m.
(**unless otherwise noted**) on the
following dates:

- October 16, 2023
- November 15, 2023
- December 20, 2023
- January 17, 2024
- February 21, 2024
- March 20, 2024
- April 17, 2024
- May 15, 2024
- ** June 19, 2024 **
- July 17, 2024
- August 21, 2024
- September 18, 2024

On June 19, 2024, the Sebastian River Improvement District Annual Landowners' Meeting will be held at the Indian River County Administration Complex, Building A, Room A1-102, Vero Beach, Florida 32960 and will commence at 9:00 a.m. The Regular Board Meeting will immediately follow the Annual Landowners' Meeting at the same location.
The purpose of the meetings is to conduct any business which may properly come before the Board. The meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922. From time to time a Supervisor may participate by telephone; therefore, a speaker telephone may be present as required, at the meeting location so that Supervisors may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meetings.

Meetings may be cancelled from time to time without advertised notice.

SEBASTIAN RIVER IMPROVE-
MENT DISTRICT
www.sridfl.org
PUBLISH OCT 6, 2023
TCN 9343949

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Advertising Representative of the Indian River Press Journal/St Lucie News Tribune/Stuart News, newspapers published in Indian River/St Lucie/Martin Counties, Florida; that the attached copy of advertisement, being a Legal Ad in the matter of Public Notices, was published on the publicly accessible websites of Indian River/St Lucie/Martin Counties, Florida, or in a newspaper by print in the issues of, on:

10/06/2023

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 10/06/2023

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

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KAITLYN FELTY
Notary Public
State of Wisconsin



**SEBASTIAN RIVER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING MINUTES
JANUARY 17, 2024**

A. CALL TO ORDER

The January 17, 2024, Regular Board Meeting of the Sebastian River Improvement District (the “District”) was called to order at 10:00 a.m. in the Indian River County Administration Complex, Building A, Room A-1-102, 1801 27th Street, Vero Beach, Florida 32960.

B. PROOF OF PUBLICATION

Proof of publication was presented showing that notice of the Regular Board Meeting had been published in *Indian River Press Journal* on October 6, 2023, as part of the District’s Fiscal Year 2023/2024 Meeting Schedule, as legally required.

C. ESTABLISH QUORUM

A quorum was established with the following Supervisors present:

Board of Supervisors

Chairman	Jeff Bass	Present
Supervisor	Tom Hammond	Present
Supervisor	Chad Kelly	Present

Staff members in attendance were:

District Counsel	Ruth Holmes	Torcivia, Donlon, Goddeau & Rubin, P.A.
District Engineer	George Simons	Carter Associates, Inc.
District Manager	Frank Sakuma	Special District Services, Inc.

D. ADDITIONS OR DELETIONS TO AGENDA

There were no additions or deletions to the agenda. Due to the amount of people at the meeting for the “Gate Request” item and Hawks Grove ROW, the Board moved both items to the beginning of the meeting.

G. NEW BUSINESS

2. Two Bridges HOA Gate Request

Several members of the Two Bridges HOA, as well as local residents, discussed the request to install a locking gate within the District owned ROW along 82nd Avenue. After consideration, a **motion** was made by Jeff Bass, seconded by Tom Hammond, allowing future consideration of an electronically operated gate installed within the District ROW along 82nd Avenue, provided an agreement among the HOA and residents is brought back to the Board for final consideration. The **motion** carried unanimously.

1. Discussion and Consideration of Hawks Grove ROW Exchange

Mr. Joseph W. Schulke, P.E., LEED AP, of Schulke, Bittle & Stoddard LLC, presented the Board with engineering plans for the potential swap of ROW with the County to allow for construction of improvements to 74th Avenue. After consideration, a **motion** was made by Mr. Kelly, seconded by Mr. Bass, accepting the concept of swapping a section of District ROW with the County and amending the District boundary, subject to: legal review; determination of status of the FPL lease; and any legislative action related to the District boundary change. The **motion** carried unanimously.

E. APPROVAL OF MINUTES

1. October 18, 2023, Regular Board Meeting and Public Hearing Minutes

A **motion** was made by Mr. Bass, seconded by Mr. Hammond approving the minutes of the October 18, 2023, Regular Board Meeting and Public Hearing, as presented. The **motion** approving the minutes passed unanimously.

F. OLD BUSINESS

1. Update on Offer Package from Florida Department of Transportation (FDOT)

Ms. Holmes advised the Board that her recommendation was for the District to have an independent appraisal. They discussed having an appraisal, but after discussion of the pricing from FDOT's appraisal, it was determined another appraisal was not required. The Board was advised the final offer package from FDOT would be brought to the Board for consideration once received.

H. ADMINISTRATIVE MATTERS

1. Sand Mine Update

Mr. Simons noted the sand mine renewals for Blue Goose and Wild Turkey were still in process and still under review.

2. Finance Report

Mr. Sakuma distributed a letter from Seacoast Bank to the Board and answered questions about the Qualified Public Depository status and Treasury collateral. He also noted the Financial Report was included in the agenda package.

3. Engineer Update

Mr. Simons updated the Board on the following ongoing project within the District:

- Flow Way Title Search: ongoing and providing support to the District Attorney toward title search;
- River Oaks: District information and modeling continue to be shared with the developer, activity remains ongoing;
- 66th Avenue: Construction of the improvements remains ongoing.

4. Manager Update

Mr. Sakuma advised the Canal C-4W title search had been complete and confirmed the District owned the canal. He was asked to send a copy to the County Attorney's Office.

Mr. Bass asked for an update on gate structure maintenance that was approved by the Board in 2023. Mr. Sakuma would inquire and follow up with the Board.

I. BOARD MEMBER COMMENTS

The Board discussed the need to seek additional grant funds to offset costs of the gate structure retrofit. After discussion, Mr. Simons suggested the District implement a water testing regimen that may be used to support nutrient reductions with future grant submissions. He was asked to move forward with such action.

J. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public.

K. ADJOURNMENT

There being no further business to come before the Board, the Regular Board Meeting of the District was adjourned at 11:38 a.m. There were no objections.

Secretary/Assistant Secretary

Chair/Vice-Chairman

Sebastian River
Improvement District

**Financial Report For
January 2024**

**SEBASTIAN RIVER IMPROVEMENT DISTRICT
MONTHLY FINANCIAL REPORT
JANUARY 2024**

	Annual Budget 10/1/23 - 9/30/24	Actual Jan-24	Year To Date Actual 10/1/23 - 1/31/24
REVENUES			
NAV Assessments	308,436	41,080	282,727
R-O-W Use Fees	25,515	0	0
Permit Fees	5,000	0	0
Other Revenue	0	0	0
Interest Income	1,200	0	8,550
Total Revenues	\$ 340,151	\$ 41,080	\$ 291,277
EXPENDITURES			
Legal - General	20,000	0	1,215
Legal - Special Counsel	0	0	584
Legal - BMAP Issues	0	0	0
District Administrative	30,000	2,500	10,000
Operations Manager	21,000	1,750	7,000
Operations Manager - Payroll Taxes	1,607	134	536
Engineering - General	55,000	0	22,696
Engineering - Permit	5,000	0	0
Engineering - Sand Mines	0	0	0
Engineering - 82nd Ave Extension	0	0	0
Engineering - Other	32,000	0	0
Accounting/Audit	5,300	0	0
Insurance	15,000	0	9,772
Website Management	2,000	167	667
Dues & Subscriptions	925	0	175
Legal Advertisements	1,150	0	169
Miscellaneous	4,163	123	1,517
Water Quality Analytical Service	1,000	0	741
R-O-W Maintenance	125,000	0	0
Canal/Lateral Maintenance	0	0	50,745
Miscellaneous Maintenance	2,500	0	0
Total Expenditures	\$ 321,645	\$ 4,674	\$ 105,817
Revenues Less Expenditures	\$ 18,506	\$ 36,406	\$ 185,460
County Appraiser & Tax Collector Fee	(6,169)	0	(2,350)
Discounts For Early Payments	(12,337)	(1,205)	(10,851)
Excess/ (Shortfall)	\$ -	\$ 35,201	\$ 172,259
Carryover From Prior Year	0	0	0
Net Excess/ (Shortfall)	\$ -	\$ 35,201	\$ 172,259

Bank Balance As Of 1/31/24	\$ 1,232,251.73
Accounts Payable As Of 1/31/24	\$ 13,550.90
Other Current Liabilities As Of 1/31/24	\$ 73,707.29
Accounts Receivable As Of 1/31/24	\$ 32,181.99
Available Funds As Of 1/31/24	\$ 1,177,175.53