



**SEBASTIAN RIVER
IMPROVEMENT DISTRICT**

INDIAN RIVER COUNTY

**REGULAR BOARD MEETING
MARCH 20, 2024
10:00 A.M.**

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

www.sridfl.org

561.630.4922 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
SEBASTIAN RIVER IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS
Indian River County Administration Complex
Bldg. A, Room A1-102
1801 27th Street
Vero Beach, Florida 32960
REGULAR BOARD MEETING
March 20, 2024
10:00 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Approval of Minutes
 - 1. February 21, 2024 Regular Board Meeting.....Page 2
- F. Old Business
- G. New Business
 - 1. Update on the FDOT 82nd Avenue Paving and Drainage Improvement Project and on the Florida City Gas HP Gas Line Connector
 - 2. Update on FDOT/SRID Eminent Domain Cases
 - 3. Discussion Regarding Annual ROW Maintenance
- H. Administrative Matters
 - 1. Sand Mine Update
 - 2. Financial Update.....Page 5
 - 3. Engineer Update
 - 4. Manager Update
- I. Board Members Comments
- J. Comments from the Public for Items Not on the Agenda
- K. Adjourn



Florida

PO Box 631244 Cincinnati, OH 45263-1244

GANNETT

PROOF OF PUBLICATION

Special District Services Inc Sebast R
Laura Archer
Sebastian River Improvement District
2501 Burns RD # A
Palm Beach Gardens FL 33410-5207

SEBASTIAN RIVER IMPROVE-
MENT DISTRICT
FISCAL YEAR 2023/2024 REGULAR
BOARD MEETING SCHEDULE
NOTICE IS HEREBY GIVEN that
the Sebastian River Improvement
District ("SRID") will hold Regular
Board Meetings of the Board of
Supervisors of the Indian River
County Administration Complex,
Building A, Room A1-102, Vero
Beach, Florida 32960 at 10:00 a.m.
(**unless otherwise noted**) on the
following dates:

- October 16, 2023
- November 15, 2023
- December 20, 2023
- January 17, 2024
- February 21, 2024
- March 20, 2024
- April 17, 2024
- May 15, 2024
- ** June 19, 2024 **
- July 17, 2024
- August 21, 2024
- September 18, 2024

On June 19, 2024, the Sebastian River Improvement District Annual Landowners' Meeting will be held at the Indian River County Administration Complex, Building A, Room A1-102, Vero Beach, Florida 32960 and will commence at 9:00 a.m. The Regular Board Meeting will immediately follow the Annual Landowners' Meeting at the same location.
The purpose of the meetings is to conduct any business which may properly come before the Board. The meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922. From time to time a Supervisor may participate by telephone; therefore, a speaker telephone may be present as required, at the meeting location so that Supervisors may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meetings.

Meetings may be cancelled from time to time without advertised notice.

SEBASTIAN RIVER IMPROVE-
MENT DISTRICT
www.sridfl.org
PUBLISH OCT 6, 2023
TCN 9343949

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Advertising Representative of the Indian River Press Journal/St Lucie News Tribune/Stuart News, newspapers published in Indian River/St Lucie/Martin Counties, Florida; that the attached copy of advertisement, being a Legal Ad in the matter of Public Notices, was published on the publicly accessible websites of Indian River/St Lucie/Martin Counties, Florida, or in a newspaper by print in the issues of, on:

10/06/2023

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 10/06/2023

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost: \$168.56

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KAITLYN FELTY
Notary Public
State of Wisconsin



**SEBASTIAN RIVER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING MINUTES
FEBRUARY 21, 2024**

A. CALL TO ORDER

The February 21, 2024, Regular Board Meeting of the Sebastian River Improvement District (the “District”) was called to order at 10:01 a.m. in the Indian River County Administration Complex, Building A, Room A1-102, 1801 27th Street, Vero Beach, Florida 32960.

B. PROOF OF PUBLICATION

Proof of publication was presented showing that notice of the Regular Board Meeting had been published in *Indian River Press Journal* on October 6, 2023, as part of the District’s Fiscal Year 2023/2024 Meeting Schedule, as legally required.

C. ESTABLISH QUORUM

A quorum was established with the following Supervisors present:

Board of Supervisors

Chairman	Jeff Bass	Present
Supervisor	Tom Hammond	Absent
Supervisor	Chad Kelly	Present

Staff members in attendance were:

District Counsel	Ruth Holmes	Torcivia, Donlon, Goddeau & Rubin, P.A. (via phone)
District Engineer	George Simons	Carter Associates, Inc.
District Manager	Frank Sakuma	Special District Services, Inc.
District Manager	Stephanie Brown	Special District Services, Inc

D. ADDITIONS OR DELETIONS TO AGENDA

1. 82nd Ave Grading
2. Flow Way Title Search - Review Scope

E. APPROVAL OF MINUTES

1. January 17, 2024, Regular Board Meeting Minutes

Mr. Kelly made a **motion**, seconded by Mr. Bass, and passed unanimously approving the January 17, 2024, Regular Board Meeting minutes as presented.

F. OLD BUSINESS

There was no old business.

G. NEW BUSINESS

1. Update on the FDOT 82nd Avenue Paving and Drainage Improvement Project and on the Florida City Gas HP Gas Line Connector

District Engineer Mr. Simmons provided an update on the FDOT 82nd Avenue paving and drainage project. He also discussed the HP gas line connector and stated that the methane was now being required to be captured as opposed to burned off as a part of a green initiative.

2. 82nd Avenue Grading

Complaints have been received regarding how the County has been grading 82nd Avenue. Direction of the Board to staff to send an email to the County and advise of the maintenance and travelling public safety concerns.

3. Flow Way Title Search - Review Scope

It was recommended by the District to do title reviews on a case-by-case basis for any properties that touch the flow way. Board consensus was to do so on a case-by-case basis.

H. ADMINISTRATIVE MATTERS

1. Sand Mine Update

Mr. Simons noted all the sand mine inspections had been completed, and Blue Goose and Wild Turkey mines were sending in final needed documents.

2. Finance Report

Mr. Sakuma noted the Financial Report was included in the agenda package and stated that financials looked good and sufficient funds were available.

3. Engineer Update

Mr. Simons provided an update in the New Business section of the agenda.

4. Manager Update

Mr. Sakuma advised that the work had been completed on the gate structure, and it remained under budget.

I. BOARD MEMBER COMMENTS

There were no Board member comments.

J. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public.

K. ADJOURNMENT

There being no further business to come before the Board, the Regular Board Meeting of the District was adjourned at 10:28 a.m. There were no objections.

Secretary/Assistant Secretary

Chair/Vice-Chairman

Sebastian River
Improvement District

**Financial Report For
February 2024**

**SEBASTIAN RIVER IMPROVEMENT DISTRICT
MONTHLY FINANCIAL REPORT
FEBRUARY 2024**

	Annual Budget 10/1/23 - 9/30/24	Actual Feb-24	Year To Date Actual 10/1/23 - 2/29/24
REVENUES			
NAV Assessments	308,436	11,820	294,546
R-O-W Use Fees	25,515	0	0
Permit Fees	5,000	0	0
Other Revenue	0	0	0
Interest Income	1,200	0	17,651
Total Revenues	\$ 340,151	\$ 11,820	\$ 312,197
EXPENDITURES			
Legal - General	20,000	0	4,229
Legal - Special Counsel	0	0	0
Legal - BMAP Issues	0	0	0
District Administrative	30,000	2,500	12,500
Operations Manager	21,000	1,750	8,750
Operations Manager - Payroll Taxes	1,607	134	670
Engineering - General	55,000	0	34,157
Engineering - Permit	5,000	0	0
Engineering - Sand Mines	0	0	0
Engineering - 82nd Ave Extension	0	0	0
Engineering - Other	32,000	0	0
Accounting/Audit	5,300	0	0
Insurance	15,000	0	9,772
Website Management	2,000	167	833
Dues & Subscriptions	925	0	175
Legal Advertisements	1,150	0	169
Miscellaneous	4,163	280	1,797
Water Quality Analytical Service	1,000	0	741
R-O-W Maintenance	125,000	0	0
Canal/Lateral Maintenance	0	0	50,745
Miscellaneous Maintenance	2,500	0	0
Total Expenditures	\$ 321,645	\$ 4,831	\$ 124,538
Revenues Less Expenditures	\$ 18,506	\$ 6,989	\$ 187,659
County Appraiser & Tax Collector Fee	(6,169)	0	(2,350)
Discounts For Early Payments	(12,337)	(193)	(11,045)
Excess/ (Shortfall)	\$ -	\$ 6,796	\$ 174,264
Carryover From Prior Year	0	0	0
Net Excess/ (Shortfall)	\$ -	\$ 6,796	\$ 174,264

Bank Balance As Of 2/29/24	\$ 1,239,854.17
Accounts Payable As Of 2/29/24	\$ 18,721.19
Other Current Liabilities As Of 2/29/24	\$ 73,707.29
Accounts Receivable As Of 2/29/24	\$ 32,181.99
Available Funds As Of 2/29/24	\$ 1,179,607.68